

ICMR- National Institute of Malaria Research

(Indian Council of Medical Research)
SECTOR-8, DWARKA, NEW DELHI-110077

Limited Tender Tender Document

Tender No. 2/15/2019-20/Store

Last Date of Submission:08.07.2019 at 02:30 PM

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Tender Fee: Rs.500.00 for each item

ICMR-National Institute of Malaria Research

**Indian Council of Medical Research
SECTOR-8, DWARKA, NEW DELHI-110077**

Tender Notice

Tender No. 2/15/2019-20/Store

For software for laboratory data management

The Director, National Institute of Malaria Research (NIMR) invites sealed tender on two bids system from original manufacturers (Principal company) or authorized distributors for Development of software for laboratory data management. The Tender form will be issued from 18.06.2019 from 10:00 AM to 05:00 PM. Last date of submission of Tender is 08.07.2019 up to 02:30 PM.

For details please refer to website of NIMR www.nimr.org.in or Central Public Procurement Portal <http://eprocure.gov.in/cppp>

ICMR-National Institute of Malaria Research
Indian Council of Medical Research
SECTOR-8, DWARKA, NEW DELHI-110077

Tender No. 2/15/2019-20/Store
**TENDER FOR PURCHASE OF SOFTWARE FOR LABORATORY DATA
MANAGEMENT**

1.1 The Director, National Institute of Malaria Research (NIMR), (Indian Council of Medical Research), Deptt. Of Health Research, Ministry of Health & F.W. New Delhi invites sealed tender for software for laboratory data management in Two Bid System. The Tenders (Technical Bid) will be opened on 12.07.2019 at 03:00 PM in presence of bidders. The bids should in the form of :

- (a) TECHNICAL BID providing detailed specifications and detailed technical proposal as per required specifications at Annexure 'A' together with manufacturer's original data-sheets supporting the specifications in sealed cover and Earnest Money and Tender fee Deposits in separate sealed cover and
- (b) PRICE BID for supply, installation, additional warranty/AMC and commissioning of the following equipments:.

S.No.	Name of Equipment	Qty required	Tender Fee (Rs.)	Earnest Money (Rs.)
1.	Software for laboratory data management	1	500.00	36,000.00

1.2 Detailed tender documents (Non-transferable) can be purchased from 18.06.2019 to 05.07.2019 either from Store Section, NIMR, Dwarka, New Delhi on any working day (Monday to Friday) during 10.00 A.M. to 05.00 P.M. on submission of written request clearly mentioning the name of equipment with payment by bank draft of Rs 500.00 (Rs. Five hundred only) (Non-refundable) as a cost of tender form for each item. Tender documents can be downloaded from the website of NIMR <http://www.nimr.org.in> or website of e-procure.gov.in, for this payment of Rs. 500.00 as cost of tender documents for each item will have to be paid by demand draft in favour of Director, National Institute of Malaria Research, New Delhi at the time of submission of tender documents, otherwise tender will not be considered.

DIRECTOR

IMPORTANT POINTS TO BE NOTED

Opening and closing dates and time of issue of tender documents	Date of Opening: 18.06.2019 at 10.00 AM Date of Closing: 05.07.2019 at 05:00 PM
Last date and time of submission of tender	08.07.2019 up to 02:30 PM
Opening date and time of Technical bids	12.07.2019 at 03:00 PM
Address for issue and submission of tender documents	Director ICMR-National Institute of Malaria Research (Room No.405) Sector-8, Dwarka, New Delhi-110077 (Ph: 011-25307405, 25307407)
Non-refundable fee for tender document for each item/equipment	Rs. 500.00 by demand draft/banker cheque in the name of Director, NIMR, payable at Delhi
Tender documents are also available at website	http://www.nimr.org.in and central procurement portal http://eprocure.gov.in/cppp . The document can also be provided in CD on request.
Earnest Money Deposit (EMD) (Interest-free, refundable) (to be sent with the Technical Bid)	Prescribed EMD by demand draft/ banker cheque in the name of Director NIMR, payable at Delhi or by submitting Bid Security/Earnest money deposit form as per Annexure G, duly certified by the bank (along with Technical Bid in a separate envelope)

NOTE: The specified tender fee should accompany with internet downloaded tender document failing which tender will not be considered.

Director
NIMR, Delhi

1.3 Eligibility Criteria

- 1.3.1 Original Software Manufacturers with Sales and service support facilities in India through their branch office/authorized representative in India.
- 1.3.2 Indian agent with extensive sales (Minimum 3 years) and service support in India preferably in New Delhi, representing foreign principals/Original Software manufacturers firms/companies with either of the above eligibility criteria are eligible to quote for the software. The Indian agency /dealership/reseller certificate with details of sales and service support should be enclosed with the technical bid.

Only firms/ companies having ISO or CE Certification are eligible to apply.

- 1.3.3 Submission of Earnest Money Deposit (EMD).
- 1.3.4 Submission of an Undertaking as mentioned in Annexure – K.
- 1.3.5 Submission the audited balance sheets of last three years as a proof and statement of annual turnover certified by Chartered Accountant (CA).

INSTRUCTIONS TO BIDDERS

2.1 Scope of Work –

- (1) The scope includes Supply of complete software, Installation, Testing.
- (2) The installation which includes satisfactory demonstration, required Training, Obtaining final acceptance certificate from the user department

2.2 Formats for Bids: Tender should be submitted in two parts viz.

Part I – Technical Bid (without Prices) in sealed envelope and separate sealed envelope of EMD and tender fee for each item and

Part II - Price Bid.

The all sealed envelopes should be kept in suitable envelope and sealed. The tenderers are required to give detailed Quotation in the formats mentioned in the Tender Document. The bidder should furnish the following:-

2.2.1 Technical Bid:

2.2.1.1 A detailed technical proposal supported by pictures, diagrams, design as per the specification at 'Annexure A'.

2.2.1.2 A Technical Compliance Statement for each parameter required for software 'Annexure B' exactly in order as mentioned in the tender document. (Point wise must)

2.2.1.3 The Deviation statement 'Annexure C' if any Tender specifications, terms and conditions are deviated by the bidder. If there is no Deviation then the bidder should record 'No Deviation' in the Deviation Statement

2.2.1.4 Particulars of price bid must be given as per 'Annexure D'.

2.2.1.5 After Sales support details must be in the format 'Annexure E'. CMC/AMC cost should be quoted in Rupees not in percentage.

2.2.1.6 The warranty certificate to be given by the Manufacturer /vendor should be as per 'Annexure F'.

2.2.1.7 If the bidder is furnishing EMD by Bank guarantee then the format given in Annexure G is to be used.

2.2.1.8 Check list as per Annexure 'H' and enclose with the Technical Bid.

2.2.1.9 List of Users for a period during 3 years preceding this tender (If possible similar equipment)- 'Annexure I'

2.2.1.10 Performance Bank Guarantee as per format given as 'Annexure J' (to be submitted by selected company/vendor only)

2.2.1.11 Undertaking to be submitted by manufacturer as per format given as "Annexure K".

2.2.1.12 Multi option quotations for desired equipment will be summarized rejected without any information to bidder.

2.2.1.13 Technical Evaluation: -

- i. The technical bid shall be opened at the scheduled time and date in presence of tenderers i.e. on _____ at Time 3.00 PM
- ii. The eligibility of the Technical Bid shall be examined by the Technical Evaluation Committee to quoted item.
- iii. The technical bid of the qualified tenderers shall be examined, on the basis of information/technical brochure/documents submitted by the Bidder with the Technical bid and professional recommendations of the Technical Evaluation Committee (TEC).

2.2.2 Price Bid:

2.2.2.1 The Price Bid should be submitted in the format enclosed as 'Annexure D'.

2.3 **Tender Document Fee:** Tender Document Fee is also payable by companies who have downloaded the tender documents from the website <http://www.nimr.org.in> or

<http://eprocure.gov.in/cppp>. They should submit the tender along with a bank draft of Rs. 500/- payable to Director, NIMR, New Delhi which should be enclosed with the Technical Bid.

2.4 Earnest Money Deposit:- The Technical Bid (Part-1) should be accompanied by Earnest Money Deposit in the form of demand draft/bankers cheque, bank guarantee (Format enclosed Annexure G) from any commercial bank drawn in favour of Director, National Institute of Malaria Research, New Delhi. Tenders not accompanied with EMD in the Technical bid will be summarily rejected. The EMD will carry no interest. EMD will be refunded after finalization of bid to the unsuccessful tenderers. The EMD is liable to be forfeited, if the bidder withdraws or amends, impairing or derogates from the tender in any respect.

2.4.1 Earnest Money Deposit (EMD) of the successful tenderers will be refunded only after completing all the tendering procedures in all respect i.e. submission of Performance Bank Guarantee and other required formalities as committed by the tenderers in their bid and/ or during negotiation/discussion etc., if tenderer fails to complete their promises/ words within the stipulated period, EMD will be liable to be forfeited in favour of NIMR.

2.5 Exemption from payment of EMD: - Firms registered with the Central Purchase Organization and NSIC who are exempted from payment of EMD are also allowed for exemption from payment of EMD if the product being quoted is actually manufactured by them and the product is registered with these agencies. Firms registered with these agencies which are selling products of other companies and not manufacturing the products being quoted by them are not allowed exemption from payment of EMD. To avail EMD exemption, the firms should submit a legible photocopy of valid Registration Certificate of the products manufactured and registered with NSIC in a separate envelope along with the technical bid.

2.6 Bid Submission:- Completed tenders duly signed by the bidder on each page at the bottom, superscribing the Tender Enquiry Number and closing date should be sent to

The Director,
ICMR-National Institute of Malaria Research
(Indian Council of Medical Research)
Sector 8, Dwarka, New Delhi-110077

2.7 Each quotation sent by post/courier is to be enclosed in Double Cover. The inner cover should be duly SEALED AND SUPERSCRIBED as “Tender for “.....” Tender Enquiry No. Dated Date of Opening” etc.. The Separate covers containing the Technical Bid and Price Bid for each item should be clearly superscribed as “Technical Bid” and “Price Bid” respectively with quoted equipment name and both these sealed covers are to be put in a suitable cover which should also be sealed and duly superscribed name of bidder firms address and name of equipment. Quotations delivered personally should be put in the **Tender Box kept at Room no. 405, National Institute of Malaria Research, Sector 8, Dwarka, New Delhi-110077**. The tenderers themselves should ensure that their tenders with all requirements reach this office within the stipulated date and time. No late-tenders or delayed-tenders will be accepted. NIMR, New Delhi will not be responsible for non-receipt/postal delays.

2.8 Bid Submission last date and time: - The last date and time for submission of bid is 08.07.2019 at 02.30 P.M. (Indian Standard Time).

2.9 Technical Bid Opening Date and Time: - The technical bid of the vendors whose tenders will be received at NIMR, New Delhi before the closing date and time will be opened on 12.07.2019 at 3.00 P.M. (Indian Standard Time). Vendors or their representatives who wish to be present at the time of opening of Technical bid may present.

2.10 Price Bid Opening: - Only those bids, which meet our technical requirement and recommended by Technical evaluation committee (TEC) will be considered for opening of Price Bid. Those vendors who qualify in the technical evaluation will be permitted to be present at the time of price bid opening.

2.11 The date and time of price bid opening will be intimated to all technically responsive bidder through NIMR website/email.

2.12 Price Reasonability Certificate: Please quote the best minimum prices. A certificate regarding the quoted rates must be given by the bidders to this effect that they have neither quoted nor sold/supplied the same or similar item to any other customer on lesser rates than those offered to NIMR, New Delhi.

2.13 Language of Bid: - The bid prepared by the bidder, the technical brochures and all correspondence relating to the bid shall be written in English/Hindi language only.

2.14 Validity of offer: - Offer shall valid for 180 days after the date of opening of Financial bids at NIMR, New Delhi. An Offer valid for a shorter period may be rejected as non-responsive by NIMR, New Delhi. In exceptional circumstances Director, NIMR, New Delhi may solicit the vendor's consent to an extension of the period of validity. The vendor accepting the request for extension will not be permitted to modify the bid.

2.15 INTERIM CORRESPONDENCE WILL NOT BE ENTERTAINED BEFORE PLACING THE ORDER.

2.16 Tender Documents are not transferable under any circumstances.

2.17 The bid should be complete in all respects otherwise liable to be rejected. Tender should be duly signed. Incomplete and unsigned bids will not be considered.

2.18 Quotations must be clearly written or typed without any overwriting. The person signing the bid must attest all corrections / over writings if any.

2.19 All rates / prices in Price bid should be given in figures and in words. If there is any discrepancy between the Prices given in figures and words, the Lower of the two shall be taken for our comparison.

2.20 Supply & Installation of software: Software will be supplied and installed as per requirement, at NIMR, Sector 8, Dwarka, New Delhi without any additional cost.

2.21 Director NIMR, New Delhi reserves the right to defer the above dates or cancel the Tender in part or whole without assigning any reason what so ever.

2.22 All terms and conditions of the tender/quotation will be dealt as per instructions guideline of Central Vigilance Commission.

GENERAL TERMS AND CONDITIONS

- 3.1 The proposal, along with all the correspondence and documents exchanged by the bidder and NIMR, shall be written in the English language.
- 3.2 No proposal shall be accepted unless it is properly sealed. The documents should be sent by speed post/registered post/courier or hand delivered. NIMR will not be responsible for any postal delay.
- 3.3 If the envelope is found to be open, not sealed and not marked as instructed above, NIMR will not be responsible for misplacement or premature opening of the proposal submitted. Any proposal opened prematurely due to this cause shall be rejected.
- 3.4 The bidder is advised to attach any additional information that is considered necessary to establish its capabilities. No further information will be entertained after submission of application unless it is required by NIMR. The NIMR reserves the right to call for additional information and clarification on information submitted by the bidders.
- 3.5 Proposals must be received by NIMR, at the address specified not later than the date and time specified in the Invitation of RFP. In case the specified date for the submission of proposal is a declared holiday at the NIMR, the same will be received on next working day with the same specified time. Proposals received after the due date and time specified will automatically be rejected.
- 3.6 Submission of tender: Sealed tenders received up to will be taken up for opening. Tenders received after specified date and time will not be accepted. NIMR reserves the right to disqualify any of the tenders in case it is not satisfied with the documents furnished or otherwise, without assigning any reasons thereof. Any efforts by an agency to influence the NIMR personnel or representative on matters relating to bids under consideration in the process of examination, clarification, evaluation and comparison of bids and in decision concerning award of Contract, shall result in the rejection of the bidder's bid and also lead to blacklisting of the organization.
- 3.7 The bidder shall submit in a sealed envelope two (2) copies of all the bid documents. All copies of the bids (One Technical and One Financial) must consist of the following:
- a. Technical proposal, superscribing on the top right hand side of the cover envelope as Technical Bid for Laboratory Data Management System for which the technical bid is being submitted.
 - b. Financial proposal superscribing on the top right hand side of the cover as Financial Bid for Laboratory Data Management System for which the financial bid is being submitted.
 - c. For each of the Bid application, the envelopes containing the Technical and Financial Proposals are to be enclosed in separate envelope, clearly super scribing the original/duplicate copy, contents of the envelope of the enclosed proposals.
 - d. All the pages of the Financial Proposal shall be duly signed by the authorized signatory of

- the bidder in ink before submission. Corrections, if any, shall be countersigned.
- e. The bid will be valid for 180 days from the last date of submission.
 - f. Failure to provide and/or comply with the required information, instructions, etc. incorporated in these Bid documents may result in rejection of its tender.
- 3.8 Failing to execute the Contract within the prescribed period may result in termination of the Contract and award of the same to other agency/agencies at the risk and cost of the bidder.
- 3.9 The person to sign the Contract shall be duly authorised.
- 3.10 NIMR reserves the right to choose, accept or reject any or all request /offers, in full or part, reduce or increase the quantity, split the order, criteria of requirement at any stage without giving any notice or assigning any reason. The decision of the Director, NIMR in this regard shall be final.
- 3.11 The quoted rate should be valid for one year from the last date of bid submission. The supplier is required to supply the selected software with training.
- 3.12 All bidders will have to give the demonstration of the software for approval by the committee for evaluation of technical specifications.
- 3.13 Failure to demonstration the prescribed timeline will result in disqualification of the agency.
- 3.14 Hard copy of the Technical and Financial proposals should be kept in two separate envelopes placed in one large envelope that must be marked as below and sent to:-

Bid for Procuring Software for Laboratory Data Management

To,
The Director,
National Institute of Malaria Research (NIMR),
Sector 8, Dwarka, New Delhi-110077 (India)
director@mrcindia.org
+91-11-278530103

The last date for submission of complete bid with all supporting documents (by hand, by post or by courier) any bid received after the prescribed time will not be entertained. NIMR will not be responsible for any loss or postal delay.

SPECIAL TERMS & CONDITIONS FOR INDIGENOUS OFFERS

- 4.1 Prices:- Prices in the Price Bid should be quoted either Ex-works or on Free Delivery at NIMR, New Delhi basis. If it is Ex-works then the packing and forwarding charges, Insurance (from ware house to warehouse with all risks covered on 110% of the value) charges, Freight charges by road (any reputed transporter) / Courier (any reputed courier) on door delivery basis must be clearly mentioned. Quotations without these details will be summarily rejected.
- 4.2 Taxes:- In the case of indigenous item, the RATE OF SALES TAX /GST/ Value Added Tax /CST/Octroi duty etc. if applicable and intended to be claimed from the purchaser must be specifically mentioned along with price quoted, failing which no such claim will be admitted on any ground and at any stage.
- 4.3 Banker's address:- Our banker is Canara Bank, CCRT, Sector 7, Dwarka, New Delhi-110075. All cheques / demand drafts will be crossed account payee only.
- 4.4 Registration Numbers:- The following certified copies should be attached with the technical bid.
 - i. Sales tax / Value Added Tax/GST Registration Number
 - ii. Service tax registration number
 - iii. Current Income tax clearance and PAN
- 4.5 Service support:- The post installation warranty support is required to be provided by your New Delhi service centre. Hence mention the contact address, with name of contact person and telephone numbers.
- 4.6 Payment terms:- No advance payment shall be made. However 100% Payment will be released after successful installation of the software at NIMR, New Delhi and on submission of Performance Security of 10% value of the order price, valid till the expiry of the comprehensive warranty period (One Year) and additional 60 days thereafter by the bidder.

Force Majeure and Termination

5.1. Suspension or Termination without Default of the bidders

5.1.1 NIMR may, at its sole discretion, suspend or terminate this Contract at any time by so notifying the bidder and giving the reason(s) for such suspension or termination.

5.1.2 Where this Contract has been suspended or terminate, the bidder shall:

- a) Take such steps as are necessary to terminate the provision of the Services, (including suspending or terminating any Sub-contracts) in a cost-effective, timely and orderly manner; and
- b) Provide to NIMR, in not more than 30 days after NIMR notifies the bidder of the suspension or termination of this Contract an account in writing, stating:
 - i. Costs, if any, due before the date of suspension or termination;
 - ii. Any costs to be expended after the date of suspension or termination, which the bidder necessarily incurred in the proper performance of this Contract and which it cannot reasonably be expected to avoid or recover.

Subject to NIMR approval, NIMR shall pay such amount to the bidder normally within 30 days after receipt from the bidder of an Invoice in respect of the amount due.

5.2 Termination for Default of the bidders

5.2.1 NIMR may notify the bidder of the suspension or termination of this Contract where the services or any part of them are not provided to the satisfaction of NIMR giving the reasons for such dissatisfaction and, in the case of suspension, the action required by the bidder to remedy that dissatisfaction and the time within which it must be completed.

5.2.2 Where this Contract is suspended under Clause 6.3.1 and the bidder subsequently fails to remedy the dissatisfaction, NIMR may terminate the Contract forthwith.

5.2.3 NIMR may, without prejudice to its other rights, including but not limited to the right to claim for costs and losses incurred, terminate this Contract forthwith where:

- a) The bidder or any member of the bidder's personnel, either directly or through their servants or agents, breaches any of their obligations under this Contract; or
- b) The bidder or any member of the bidder's personnel has committed an offence under any of the prevailing laws applicable to the project; or
- c) The bidder is an individual or a partnership and at any time:
 - i. Becomes bankrupt; or
 - ii. Is the subject of a receiving order or administration order; or
 - iii. Makes any composition or arrangement with or for the benefit of the bidder's creditors; or
 - iv. Makes any conveyance or assignment for the benefit of the bidder's creditors; or
- d) The bidder is a company and:
 - i. An order is made or a resolution is passed for the winding up of the bidder; or
 - ii. A receiver or administrator is applied in respect of the whole or any

part of the understanding of the bidder.

- e) The bidder is a partnership or a company and there is a Change in Control. “Change in Control” means that the person(s) (including corporate bodies) directly or indirectly in Control of the bidder at the time this Contract is entered into cease to be in Control. “Control” means the power of a person to secure that the affairs of the bidders are conducted in accordance with the wishes of that person.

5.2.4 Where the Contract is terminated in accordance, the bidder shall without prejudice to NIMR other remedies, take any steps necessary to terminate the provision of the Services in a timely and orderly manner but shall not be entitled to any further payment in relation to this Contract.

Annexure -A
TECHNICAL SPECIFICATIONS

S.No.	Name of Equipment	Qty	Technical Specifications
1.	Software for Laboratory Data Management	1	<ul style="list-style-type: none"> i. The software should be developed in C# ii. The software should have internal Quality Control Mechanism (QCM) iii. The software should have external Quality Control Mechanism (QCM) in the form of Reports. iv. The software should have internal data storage system with validation v. The software should allow scanning of the Alpha numeric barcode on each dried blood spot stored in the labelled large zip-lock bag and should be able to link with associated Demographic and Health data available for NFHS-4 in public domain. vi. Preference will be given to the firms who have past experience to deal with the family health survey data available in public domain and can perform analysis to the extent of individualize the data. vii. The software system should create and manage data in 96-well format microplates worksheet. viii. The software system should be able to manage data from about 3.0 lakhs dried blood spots. ix. Training of multiple users at NIMR, New Delhi and 1 year AMC should be included. An additional cost for extra 3 months should be mentioned. x. For price bid, each item should be quoted inclusive of GST.

Annexure B

TECHNICAL COMPLIANCE OF SPECIFICATIONS AS PER ANNEX A (Must attached point wise)

Name of specification/Parts/Accessories of Tender enquiry	Specifications of Quote Model/Part/ Accessory	Compliance whether Yes or No
<u>Specifications for Software</u>		

Signature & seal of bidder

- If the bidder fails to enclose the compliance Statement, his bid is likely to be rejected.
- If the bidder offers more than one model, then the technical compliance statement must be enclosed for each and every model separately

Annexure C

Deviation Statement Form

Following are the Technical deviations and variations from the Technical specifications

S.No.	Item	Statement of Deviations/variatiions

The Following are the particulars of the deviations from the requirements of the Tender document terms and conditions:

S.No.	Clause in the terms and conditions	Deviation	Justification for the deviation

These deviations and variations are exhaustive. Except these deviations and variations, the entire work shall be performed as per your specifications and documents.

Signature of bidder
Date

Note:

The technical compliance/deviation should be supported by relevant technical literature

If specification in Superior/inferior than asked for the enquiry, it should be clearly brought out in the justification.

If the bidder offers more than one model, then the technical compliance statement must be enclosed for each and every model separately

Annexure D (Part of price bid)

Cost of the Equipment, parts and Accessories and Other details Offered as per the suggested mandatory components (Must be enclosed in the Price Bid)

Brief Description of Goods, Make, Model, & Country of Origin	Quantity (Nos.)	Basic Price	Freight / Insurance	Custom Duty (percentage and amount)	Excise Duty (if any) [%age & amount]	Sales tax/VAT/ CST/ CENVAT (if any) [percentage and amount]	Inland Transportation	Incidental Services (including Installation & Commissioning Supervision, Demonstration and Training) at the Consignee's site (h)	Unit Price (at Consignee Site) basis (a+b+c+d+e+f+g+h) which ever is applicable	Price for Buy – back Equipment, if any	Total Price Consignee Site basis (10-11)
1	2	3	4	5	6	7	8	9	10	11	12

Total Tender price in Foreign Exchange (if any) & Indian Rupees (In words):

Note: -

1. If there is a discrepancy between the unit price and total price, unit price shall prevail.
2. The tenderer must indicate separately the customs duty (percentage & amount), Excise duty (percentage & amount) and CST / VAT (percentage & amount) if applicable.
3. The foreign exchange component (if any) & the Indian rupee component shall also be shown separately.
4. *The charges for Annual CMC/AMC after warranty shall be quoted separately.*
5. *Above quoted price will be inclusive of 3 years comprehensive warranty and 2 years non comprehensive warranty*

Signature of Tenderer _____

Name _____

Business Address _____

Seal of the Tenderer _____

Place: _____

Annexure E

After Sales Service Support Details

Sl. No.	Local Address, Telephone numbers, Fax numbers and email address of the agent who will provide after sales support	Number of engineers / service personnel who are stationed at the local address	Nature of training imparted to the service personnel especially at the principal's company	List of consumables/spares held at all times by the agent

Signature & seal of bidder

Important: When the tenderer stations only skeleton staff at the local address and stations the key service providers at other locations, the address of locations have to be clearly brought out. The lead time required for attending such out station calls should also be clearly brought out. The bidder should clearly indicate in which cases it would be essential for the equipment to be sent to foreign principal for servicing or in which cases it will be essential for service personnel to come from foreign principal.

Annexure F
WARRANTY CERTIFICATE

We Warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered shall be in full conformity with the specification, drawing, or samples and operate properly. We shall be fully responsible for its efficient operation. This Warranty shall survive inspection of any payment or and acceptance of the goods but shall expire after (except in respect of complaints of which the contractor has been notified prior to such date) 12 months Comprehensive warranty after their successful installation, commissioning and acceptance by NIMR, New Delhi.

The obligations under the Warranty expressed above shall include all costs relating to labour, spares, maintenance (preventive and unscheduled) and transport charges from site to the manufacturers work and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the NIMR, New Delhi to the vendor.

We also accept the non comprehensive warranty (AMC) for a period of 3 months after the expiry of comprehensive warranty for 12 months on free of cost basis.

Signature & seal of bidder

Note: It should be provided on the letter head of the firm / company.

Annexure G
BID SECURITY/EARNEST MONEY DEPOSIT FORM

Whereas1 (hereinafter called "the Bidder") has submitted its bid dated..... (Date of submission of bid) for the supply of..... (name and/or description of the goods) (Hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE (name of bank) of (name of country), having our registered office at(address of bank) (hereinafter called "the Bank"), are bound unto (name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this ____ day of _____ 20

_____THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to execute the Contract Form if required; or
 - (b) Fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the Bank)

1 Name of Bidder

Annexure H
Check List to be furnished by the bidder

S. No.	Particulars	Compliance (Yes/No)	Page No.
1	When Quotation is from Indian agent / Dealer – whether letter of Authorization of Foreign principal is enclosed in the techno-commercial bid.		
2	Whether the proof of turnover for is enclosed (balance sheet) & PAN No.		
3	For Two Bid System – Whether Techno commercial and Price Bids are kept in separate envelopes duly indicating Techno – Commercial Bid and Price Bid respectively		
4	Whether Tender Number, due date and opening date have been written in all the envelopes		
5	In Case of Tender document downloaded from the website – Whether the tender document fee (demand draft in favour of Director, National Institute of Malaria Research, New Delhi is enclosed along with Techno commercial bid		
6	EMD – Whether the required EMD is Enclosed along with the Techno commercial bid		
7	In case the firm is exempted from payment of EMD (Like SSIs registered with NSIC, firms registered under DGS & D) – Whether Valid Permanent Enlistment Certificate of NSIC / Valid DGS & D Rate Contract copy is enclosed in the Techno Commercial Bid		
8	If You are an Indian Agent / Dealer / Distributor for a foreign principal have you enclosed the Letter of Authorisation / Agency certificate in the Techno Commercial Bid.		
9	Whether Technical compliance Statement in Annexure B is enclosed in the Techno Commercial Bid		
10	Whether the Deviation Statement in the format given in Annexure C is enclosed in the Techno Commercial Bid		
11	Whether the price bid submit as per Annexure D		
12	Whether Details of After sales support is given as per format in Annexure E and is enclosed in the Techno Commercial Bid		
13	Whether the warranty certificate is enclosed as per Annexure F and is enclosed in the Techno Commercial Bid		
14	Whether Checklist Annexure H enclosed		
15	Whether the List of Users is given as per Annexure I and is enclosed in the Techno Commercial Bid.		
16	Whether the Under taking certificate submitted by the manufacturer as per Annexure K		
17	Whether the Pre-installation requirements is given in the Techno Commercial bid		
18	Whether rate list of spare parts and related consumables to maintain the equipment beyond 3 years comprehensive warranty period is provided (discount should be mentioned)		
19	Whether the Technical Bid/Price Bid has been signed in every page		

Signature & seal of bidder

Annexure I

List of Users for a period of 3 years preceding this tender (If possible similar equipment)

Sl. No.	Order for similar equipment placed by (full address of purchaser with contact person, telephone number)	Purchase Order Number and Date	Description, model and quantity ordered	Price Charged Important: (Rates to be blacked out in the technical bid. The Price bid of bidder must contain the price Charged)	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons if any, for delay in delivery, installation and commissioning

Signature & Seal of Bidder

Annexure- J
(To be typed on 100 rupees Stamp Paper)
Performance Bank Guarantee

Bank Guarantee No.: _____
Amount of Guarantee: Rs. _____ Valid Up to : _____
Guarantee Cover from : _____ to _____

The Director,
National Institute of Malaria Research
(Indian Council of Medical Research)
Sector 8, Dwarka, New Delhi-110077

This deed of guarantee executed by (Name of Bank) Constituted under the (Bank Act) having its Corporate Centre at and amongst other places a Branch, (hereinafter referred to as "the Bank") in favour of **National Institute of Malaria Research, New Delhi** (hereinafter referred to as "**the Beneficiary**") for an amount not exceeding Rs. (Rupees) at the request of (Name of Firm) (hereinafter referred to as "the Contractors").

This Guarantee is issued subject to the condition that the liability of the Bank under this Guarantee is limited to a maximum of Rs. (Rupees) and the Guarantee shall remain in full force upto and cannot be invoked otherwise than by a written demand or claim under this Guarantee served on the bank on or before

Where as you have entered in to a contract reference No. P.O. No. Dated.....With (Name of Firm) for the supply of which is hereinafter referred to as "the said contract" and where as (Name of Firm) has undertaken to produce Bank Guarantee for the 10% of the contract price amounting to Rs. (Rupees) to secure its obligations **National Institute of Malaria Research, New Delhi** for the warranty of the equipment supplied.

We, (Name of Bank) Hereby expressly irrevocably and unreservedly undertake and guarantee as Principal obliges on behalf of (Name of Firm) that in the event **National Institute of Malaria Research, New Delhi** declares to us through you that (Name of Firm) has not fulfilled the warranty/other obligations according to the contractual warranty obligations under the said contract to pay you on demand without any reference to M/san amount of Rs. (Rupees.....) Notwithstanding any right/disputes raised by (Name of Firm) or any said or proceedings pending in any competent Indian Court or before any arbitration tribunal, your written demand shall be conclusive evidence to us that such payment is payable under the terms of the said contract and shall be binding in all respect on us.

We shall not be discharged or released from the aforesaid undertaking and guarantee by any arrangements, variations made between you and (Name of Firm) indulgence to (Name of Firm) by you with or without our consent and knowledge or by alterations in the obligations of (Name of Firm) by any forbearance whether as to payment time performance or otherwise.

We further agree and undertake not to revoke this guarantee before the same is discharged in writing by you.

This guarantee shall remain valid until

Notwithstanding anything contained herein.

Our liability under this guarantee is restricted to Rs. (Rupees)

This Bank Guarantee shall be valid up to

We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only if your serve upon us a written claim or demand and received by us or before i.e. the date of expiry of this bank guarantee.

The Bank Guarantee should be returned to us after the expiry date for cancellation purpose, even if the original guarantee is not returned, our liability on this guarantee ceased to exist.

Dated at at this Day of

Dated: _____

Place: _____

(Signature of authorized Officer of the Bank)

Witness (Name, Address & Signature)

1.

2.

Annexure K

Undertaking

1. I undersigned certifies that I have gone through the Terms & conditions mentioned in the tender document including annexure and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of one year from date of opening of tender.
2. It is certified that rate quoted are the lowest quoted for any organization/Hospital in India.
3. Earnest money deposited by me/us viz Rs. _____ in the form of Demand Draft /Banker's Cheque in favour of Director National Institute of Malaria Research, New Delhi is attached herewith and shall remain in custody of the Director, National Institute of Malaria Research, New Delhi as per terms and conditions.
4. I/We give the rights to Director, National Institute of Malaria Research, New Delhi to forfeit the EMD deposited by me/us if any delay occur on my/agent's part or fails to supply the article at the appointed place and time and of the desired specification.
5. **There is no vigilance/CBI case or court case pending against the firm/supplier.**
6. That the firm/company is not blacklisted by any organization.
7. On Inspection if any article is found not as per supply order, it shall be replaced by me/us in time as asked for, to prevent any inconvenience at my /our own expenses.
8. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
9. I/we undertake in case down time of the equipment is more than 3 working days, the period of warranty /CMC/AMC shall be extended by two time of the total breakdown period unless stand by arrangements are made. Also undertake to supply all spares for optimal up keep of equipment for at least 10 years after handing over the unit to the institute.
10. I/we undertake to provide guarantee/warranty/ AMC/CMC as mentioned in specifications for ten years from the date of satisfactory installation and inspection. I also undertake that I will maintain the equipment during this period and replace the defected parts free of cost, if necessary.
11. I/we understand that Director, National Institute of Malaria Research, New Delhi has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

**Name, Signature & Address of the tenderer
With rubber stamp**

Note: Undertaking can be submitted by the authorized distributor for imported products if there is no marketing office of principal companies in India.